

# **Agenda/Minutes: Berkshire Park POA**

## **Executive Board Meeting: Saturday May 30, 2026**

**Date:** Saturday, May 30, 2026

**Location:** Via Conference Call

**Board Members Present:** Cathy Frans, Teddy Nelson, Mike Burk, Alan Crancer

The POA board held an executive board meeting on Saturday, May 30, 2026, to discuss the following items as a follow-up to the POA Board Meeting on Thursday, May 28, 2026:

The following items were discussed:

- I. Meeting called to order by Cathy Frans
- II. The following items were discussed:
  - Payment of an invoice from RPM for \$600 to get the remaining 2022 and 2023 invoices
  - Approved the hiring of a lawyer to ensure that the following liens are correctly in place:
    - #10 Wickford / Lien Filed
    - #2 Hampshire Circle / Lien Filed
  - #40 Hampshire
    - Board approved privacy fence. The condo owner will pay for the fence
  - #50 Hampshire
    - The board approved the repair of the fence for \$500
  - Committed to making the \$25,000 payment on the \$150,000 loan on July 1, 2026
  - Committed to an independent financial audit of all financial records within the next 60 days.
  - Alan Crancer, who has been acting as board secretary, was appointed as the treasurer/secretary of the POA Board
  - Approval of Agenda/Notes from Thursday, May 28 POA meeting

Following the discussion, a motion to approve items that were discussed was made by Mike Burk and seconded by Teddy Nelson for the approval of all items discussed

- III. A motion to adjourn was made by Mike Burk and seconded by Teddy Nelson